



Report of the Head Official

Once this Report is finalized, please email it to the Administrator of Technical Programmes (technical@triathlonontario.com) for review.
When the Report has been reviewed by the Technical Chair a copy will be placed in the race file and a copy will be forwarded to the race director

<u>Event:</u>			
<u>Location:</u>			
		<u>Date:</u>	
<u>Event Director:</u>			
<u>Head Official:</u>			
<u>Other officials and position held :</u>			
:			
:			
:			
:			

Please mark **Y (Yes)** **N (No)** or **N/A**.

At the end of each section add comments to provide more detailed explanations, recognizing strong and weak components of the event organization.

GENERAL

1.	Y	N	N/A	Expectations...
1.1				Did you receive the sanction documentation prior to the event?
1.2				Did you speak with the race director and his team prior to the event?
1.3				Did the event conform to the sanction documentation?
1.4 Weather	Please mark all that apply			
Air Temperature		Wind		Frost
At start time		Heavy wind		Fog
At race end		Light breeze		Cloudy
Rain		Calm		Sunshine

2. Violations			
Bib Number	Violation	Penalty	Outcome/comments

Comments...

3. Accidents	Y	N	
3.1 Were there any accidents during this event?			
<p>Please give details for all incidents on a separate page. Details to include:</p> <ol style="list-style-type: none"> 1. Name or bib number 2. Summary of incident 3. Treatment Rendered/Outcome 4. Whether the athlete was transported to hospital and the name of the hospital 5. Was the family notified? If not, what steps were taken to notify them 			

TECHNICAL COURSE OPERATIONS

4. Swim Course/Start	Y	N	N/A	
4.1				Course design was consistent with sanction documents
4.2				Water Temperature was checked and announced/posted
4.3 Swim Start				Start area was wide enough for all participants
4.4 Waves				The waves did not exceed 150 people
4.5				Time between waves was not less than 2 minutes
4.6 Exit				Was well marked and easily seen
4.7				Remained clear of spectators
4.8 Safety				The number of safety personnel present matched the sanction papers
4.9				The lifeguards were in communication with the shore
4.10				There was a boat to remove swimmers (if indicated on sanction document – if none was indicated mark NA)
4.11 Buoys and markers				Were placed well and easily seen
4.12				Marine Life / Hazards removed or marked

Comments...

5. Transition	Y	N	N/A	
5.1 Fencing				The area was enclosed with secure fencing
5.2 Signage				Entrances and Exits clearly marked
5.3 Racks				Enough racks for all bikes
5.4				Rows were well spaced
5.5				Signage on the end of the racks
5.6 Flow				Easy access to bikes and exits
5.7				Athlete Entrance and Exit open during the race
5.8				Mount, Dismount Line / Zone clearly marked
5.9				Water available in or close to transition area
5.10 Volunteers				The number of volunteers was consistent with the sanction papers
5.11				The number of volunteers was appropriate for this event
5.12				T zone was free of spectators and pedestrians
5.13				Transition was closed until all bikes were in

Comments...

6. Bike Course	Y	N	N/A	
6.1				Course conformed to sanction papers
6.2 Road Surface				Smooth, paved, free of obstacles
6.3				Unpaved. Free of obstacles
6.4				Road was rough, lots of obstacles, difficult to ride on
6.5 Course				Out and back
6.7				Loops
6.8				Lead Vehicle present
6.9				Motorcycles for draft marshals provided
6.10				Course swept and clear
6.11 Turns				Turns were well marked with appropriate signage
6.12				Athletes were warned well in advance
6.13				Medical on course
6.14				Medical emergency evacuation route
6.15				Remote areas in radio contact with venue
6.16 Volunteers				The number of volunteers was appropriate for this event
6.17				Officials were notified when last bike was off the course

Comments...

7. Run Course	Y	N	N/A	
7.1				Course conformed to sanction papers
7.2 Surface				Smooth, paved, free of obstacles
7.3				Road was rough, lots of obstacles, difficult to run on
7.4 Course				Out and back

7.5				Loops
7.6				Lead Bike present
7.7				Course was clearly marked with appropriate signage
7.8				Athletes were within 1 km of water at all times
7.9 Aid Stations				Aid stations were well supplied
7.10				Medical on course
7.11				Medical emergency evacuation route
7.12 Communication				Remote areas in radio contact with venue
7.13				Officials were notified when last runner was off the course
7.14 Volunteers				The number of volunteers was appropriate for this event

Comments...

8. Post Race Activities	Y	N	N/A	
8.1				Sufficient water, replacement fluids, fruit available
8.2				Sufficient shade available and cool down equipment (cool baths)
8.3				Medical access nearby
8.4				Race results were reviewed by head official prior to posting
8.5 Protests, appeals				Were any protests or appeals filed – please attach documentation if yes.

Comments...

General Comments regarding this event...